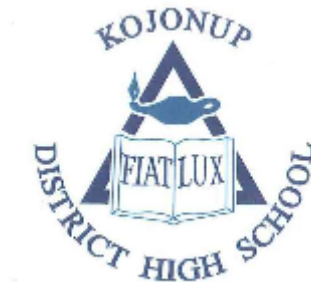


Southwest Education Region
Kojonup District High School
Cleaner

Pool Ref SS/SS804260

Level 1, \$1,066.20 - \$1,085.80 (pro-rata) per week (GS (Misc.) GA 2023)



Advertised Vacancy Number: SS/SS804260

Can you make our school sparkle?

We are seeking to establish a pool for appointments to permanent and fixed term, full-time and part-time vacancies which may arise during the 2023 school year. Appointments can be made from the pool at any time for commencements within the 2023 school year.

As a Cleaner, you would carry out internal cleaning duties, including the maintenance of carpets and hard floor surfaces, toilet cleaning, furniture and fittings, window cleaning, dusting, rubbish removal, and other items of general cleaning. In addition to this, you would also carry out external cleaning duties, including the cleaning of verandas and covered areas, rubbish removal, cleaning of drinking troughs, window cleaning, removal of cobwebs, other general cleaning and other such duties as required by the Cleaner In Charge.

Kojonup DHS caters for approximately 230 students from kindergarten to Year 10. We provide quality education characterised by excellence and innovation, in a safe, caring and inclusive learning environment. Our dedicated teaching and support staff work hard to guide students towards becoming lifelong learners who aim high, value diversity and can contribute positively to the wider community. Specialist facilities enable us to offer a range of programs comprising information technology, visual arts, drama, physical education, home economics and science in a specialist laboratory. Our 480 acre farm allows access to a diverse agricultural program and is utilised by all students from kindergarten through to Year 10.

The Department is an equal opportunity employer and encourages people with disability, Aboriginal and Torres Strait Islander people and persons from culturally diverse backgrounds to apply.

For further information about Kojonup District High School please visit www.kojonupdhs.wa.edu.au or [Schools Online](#).

For further job related information:

You are encouraged to contact Courtney Toland, Manager Corporate Services, for further information about this employment opportunity, including information about living and working in Kojonup, by telephoning (08) 9831 3300 or emailing courtney.toland@education.wa.edu.au

Application Instructions

Our aim is to make it easy for you to apply!

Your application should include:

1. A detailed CV outlining your work history and experience in the context of the role. Your CV should include two (2) work related referees, one being your current Line Manager and;
2. A cover letter addressing the Work Related Requirements, detailing your experience in the context of the role and business needs of the school.

To submit your application:

- Click on the “Apply for Job” button located at either the top or bottom of this screen. You can then complete the online application form and attach your CV and any other supporting documents.

Please allow enough time to complete this process as applications cannot be accepted after the closing date and time.

If you are having trouble submitting your **online application**, please contact the Recruitment team on (08) 9264 4127 for assistance.

Eligibility and Training requirements

Employees will be required to:

- Provide evidence of eligibility to work in Australia for the term of the vacancy
- Obtain a current Department of Education Criminal Record Clearance prior to commencement of employment
- Obtain or hold a current Working with Children Check

And complete the Department's:

- Aboriginal Cultural Appreciation course
- Induction program within three months of commencement
- Online training in manual tasks and hazardous substances within three months of commencement
- Fundamentals of Cleaning training as soon as practicable
- Training specific to this role required by Departmental policy and;
- Training in Accountable and Ethical Decision-Making within six months of appointment.

The Department applies a four (4) day breach period to this selection process.

Applications must be submitted before 4.30pm (WST) on Friday, 10 March 2023

APPLICATIONS MUST BE SUBMITTED ONLINE

PROFORMA, FAXED, HAND DELIVERED, POSTED, EMAILED AND LATE APPLICATIONS ARE NOT ACCEPTED.

ATTACHMENTS: - [applicant_resource - applying_for_cleaner,_gardener_or_domestic_position_mar2020.pdf](#)
- [applicant_resource - how to write a cv and covering letter nov18.pdf](#)
- [published_jdf - cleaner.pdf](#)

You can view and print these PDF attachments by downloading [Adobe Reader](#).

WORK TYPE: Permanent - Part Time, Permanent - Full Time, Fixed Term - Part Time, Fixed Term - Full Time

FTE: 0.1-1.0

LOCATION: Kojonup

CLOSING DATE: 2023-03-10 4:30 PM
(YYYY-MM-DD)